



MINUTES

Sandra Hett, Chair
Larry Davis
Troy Bier
John Krings, President

April 3, 2023

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

Committee Members Present: Sandra Hett, Troy Bier, and John Krings

Others Present: Brian Oswall, Craig Broeren, and Steve Hepp

I. Call to Order

Sandra Hett called the meeting to order at 6:47 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Troy Bier, seconded by John Krings to approve the following support staff appointments:

Bryndis Agustsdottir	Location:	Grove Elementary
	Position:	Breakfast Cashier
Emily Westover	Location:	Mead Elementary
	Position:	Special Education Aide
Jeramey Zych	Location:	WRAMS
	Position:	Instructional Aide
Jessica Kuczynski	Location:	THINK Academy
	Position:	Noon Duty Aide Instructional Aide
Rachel Brown	Location:	Washington Elementary
	Position:	Noon Duty Aide
Sativah St. Claire	Location:	Grove Elementary
	Position:	Noon Duty Aide

Motion carried unanimously.

B. Resignations

PS – 2 Motion Troy Bier by, seconded by John Krings to approve the following professional staff resignations:

Rose Schiferl	Location:	WRAMS
	Position:	Teacher
Natalie Leroy	Location:	Lincoln High School/District
	Position:	Teacher (Social Worker/Homeless Liaison)
Matthew Brown	Location:	WRAMS
	Position:	Teacher
Macyn Elliott	Location:	District
	Position:	Teacher (Speech/Language Pathologist)
Gillian Goetsch	Location:	Mead Elementary
	Position:	Teacher (Counselor)
Jordyn Baumann	Location:	THINK
	Position:	Teacher

Motion carried unanimously.

PS – 3 Motion by Troy Bier, seconded by John Krings to approve the following support staff resignations:

Kevin Cushman	Location:	Woodside Elementary
	Position:	Special Education Aide
Dana Laskowski	Location:	Lincoln High School
	Position:	Special Education Aide

Motion carried unanimously.

C. Retirement

PS – 4 Motion by Troy Bier, seconded by John Krings to approve the following support staff retirement:

Teresa Wunrow:	Location:	District
	Position:	Food Production Coordinator

Motion carried unanimously.

D. Early Childhood Long-term Substitute

Steve Hepp, Director of Pupil Services, shared with the Committee that there has been a large increase in numbers in Early Childhood along with an increase in the number of students who have higher levels of needs than in previous years.

PS – 5 Motion by Troy Bier, seconded by John Krings to approve the addition of an Early Childhood long-term substitute teacher for the remainder of the 2022-2023 school year.

Motion carried unanimously.

E. Board Policy Review

Brian Oswald, Director of Human Resources, explained to the Committee that the District is looking at starting a program called Learning Link. Learning Link is a supplemental tutoring program aimed at reducing barriers and closing achievement gaps between students experiencing homelessness and their peers. Learning Link services would be offered through WRPS's Families in Transition (FIT) Program via grant funding that is available through June 2024. Learning Link would use current WRPS staff members. Currently, Board Policy 539.1 Tutoring does not allow staff members to tutor or give private instruction on school premises for extra remuneration.

PS – 6 Motion by John Krings, seconded by Troy Bier for approval of Board Policy 539.1 Tutoring for first reading.

Motion carried unanimously.

F. Program Support/Off-Site Instructor

Steve Hepp, Director of Pupil Services, shared with the Committee that the Program Support/Off-Site Instructor (PSI) partners with teachers and administrators for the purpose to work with students who receive specialized instruction through their IEP. The instructor will work to improve student outcomes and collaborate with staff regarding best practices involving academic, social-emotional and behavior practices. This position is also responsible for planning instruction and/or adaptation of the education program of students receiving off-site instruction. The instructor needs to be flexible and well organized, as the needs of off-site instruction changes throughout the school year. Mr. Hepp also shared that this position is not an addition due to the District not replacing a special education teaching position.

PS – 7 Motion by Troy Bier, seconded by John Krings to approve the hiring of a Program Support/Off-Site Instructor to the 2023-2024 school year.

Motion carried unanimously.

IV. Updates and Reports

A. Hourly Staff Wage Schedule

Brian Oswald, Director of Human Resources, shared with the Committee the clerical salary schedule from 2000 along with the current hourly staff wage schedule. Mr. Oswald shared how raises have been applied to the schedule and how some positions have moved from one group to another. Ms. Hett asked about how job descriptions are used in terms of where a position is placed, how an employee could request an increase, and whether the wage schedule should be redone. Craig Broeren, Superintendent, explained that while job descriptions play a role, added responsibilities do not necessarily mean a job would move to a higher group. He also shared that employees know that the first person they should go to if they are requesting an increase is their supervisor/building administrator. Finally, Mr. Broeren pointed out that redoing the hourly staff wage schedule would not necessarily result in a better system due to the fact that there is not an easy way to delineate between similar positions. Mr. Broeren concluded by letting the Committee know that the District will review and update job descriptions if needed.

V. Consent Agenda

Motions: PS – 1 Support Staff Appointments
PS – 2 Professional Staff Resignations
PS – 3 Support Staff Resignations
PS – 4 Support Staff Retirement
PS – 5 Early Childhood Long-term Substitute
PS – 6 Board Policy Review, Board Policy 539.1 Tutoring, First Reading
PS – 7 Program Support/Off-Site Instructor

VI. Adjournment

Ms. Hett adjourned the meeting at 7:18 p.m.